

Gallatin Valley Golf Association

Headwaters Golf Course

February 8, 2018

Board Members Present: President Scott Pitcher, Shawn Long, Jason Combs, Jeff Strickland, Jon Kamps, Bruce Felz and Crystal Turner.

Others Present: Jon Hessen, Steve Strickland and John Champeny.

Scott Pitcher called the meeting to order at 6:10PM.

Meeting minutes for January, Crystal misplaced any typed up minutes but was pretty sure she had done them. Could not locate any email sent to the board of the draft minutes so must have dreamt she did the minutes.! They will be available at the next meeting.

Financial Report: Shawn Long explained the insurance premium came out of the checking account for the full year's cost of \$6792. The Course had seen a statement which said "Do not pay" for the full amount. Historically, the premium is withdrawn from the checking account in monthly installments. Shawn transferred money from the money market account so that other bills would not bounce. He called Mark at Central Insurance Agency, who said their system did this same thing to other accounts and he would get the remaining eleven months' refunded.

Shawn continued by reading the bills which had been paid since the last meeting, and the bills to be paid. Dave Tudor had informed Shawn that it takes him a couple hours to prepare the reports for the Golf Course and he recommended having the Board review QuickBooks reports. Shawn said that he was OK with this, but wanted to let us know prior to seeing new reports, as we have already dealt with a number of changes in the last few months.

Shawn read the letter from the Dept. of Labor & Industry regarding Dave Edwards' overtime loss of wages claim. The DL&I denied this claim finding that the claimant did not provide supporting documentation by the deadline.

Jason Combs moved to approve the bills and financials. Crystal Turner seconded the motion. Motion Passed Unanimously.

Clubhouse Report: Steve Strickland asked the Board of its knowledge on the Dobbs & Frank Act, which involves credit card processing. He explained that he believed our credit card processing company was overcharging the Course. Crystal said she would contact Julie James about any existing contract so we can see what our fees and terms are.

Steve also reported that he spoke with Patrick Bailey, General Manager of the Sacajawea Hotel, regarding their "Stay & Play" package. No one was familiar with the deal Dave previously set with the Sac, and the Sac wasn't familiar with it as Patrick also is a new manager this year and there is no contract in writing. Crystal said she would contact the Sac and find out what price they hoped to get and we'd start there. Steve added that the Sac is also interested in sponsoring a tournament, not staffing it, but helping financially. Last, he said that Zac Breen had clubhouse credit some time ago which Dave Edwards was supposed to clear up with him and Zac claims it still is outstanding. Scott said rather than having any arguments, let's just honor the credit Zac had last year and let him use it and clean this off our books once and for all.

Greens Committee: John Champeny reported equipment maintenance is coming along. He anticipates the course opening in March and said carts will be ready. He walked the course this week and looked under the greens, which are looking good. On the edge of greens there is a little “snow mold”. He will monitor and treat this as needed.

John informed the Board that Loy Carol, a long-time former employee, passed away. There will be a get-together next week or so as remembrances. He worked over twenty years here at Headwaters. Scott asked if John could track down an address so the Board could send flowers and a card to the family. There was discussion regarding installing a memorial bench or engraved block for Loy.

GVGA Member Comments: There were no GVGA member comments.

Old Business: There was discussion on the door and who had keys to the clubhouse. Jon Kamps said he had begun researching a programmable keyless entry lock but didn’t finalize anything. He will continue his research and bring something to the next Board meeting in hopes of decision to replace the locks.

New Business: Crystal Turner moved to renew the CDs. Shawn Long seconded the motion. Motion Passed Unanimously.

Crystal informed the Board it received a donation request to the Mariah’s Challenge 501(3)c which encouraged teens to remain drug- and alcohol-free and offers scholarships. The Board agreed this is a good program but we cannot donate cash at this time. The Board would donate passes to an auction or something. Crystal will find out if they will accept that kind of donation.

Heart of the Valley also has requested a donation of four rounds of 9-hole golf for their benefit in May. The Board agreed to sponsor this benefit.

The **next meeting** will be on March 8, 2018 at 6PM at the clubhouse, pending the Three Forks Wolves’ basketball tournaments do not interfere. Scott will call all the Board members and reschedule if that happens.

The Board adjourned to review applications for the Golf Pro / Clubhouse Manager position, whose posting closed at 5PM tonight.